



Ector County Commissioners' Court

June 13, 2023

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Pastor Russell Nebhut: Spirit and Truth Church

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. *For The Record Software, Sara Kate Billingsley- 446th District Court Judge:*

To consider, discuss, and take any necessary action regarding the "For The Record" Software installation in Ector County courtrooms.

2. *Furniture Reimbursement , Sara Kate Billingsley- 446th District Court Judge:*

To consider, discuss, and take any necessary action to reimburse Judge Sara Kate Billingsley for her office chair that was ruined due to courthouse flooding in April 2023.

3. *Zoom Reimbursement , Sara Kate Billingsley- 446th District Court Judge:*

To consider, discuss, and take any necessary action to reimburse Judge Sara Kate Billingsley for Zoom fees that have been paid for since 2020.

4. *Proclamation- Elder Abuse Awareness Month , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to approve a proposed Proclamation in support of declaring June 2023 as Elder Abuse Awareness Month, and authorize the County Judge, County Commissioners, and the County Clerk to sign all documents associated with this agenda item.

5. *Proclamation- The Longest Day (Alzheimer's Disease) , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to approve a proposed Proclamation in support of declaring June 21st, 2023 as "The Longest Day" regarding Alzheimer's Disease and the Alzheimer's Association, and authorize the County Judge, County Commissioners, and the County Clerk to sign all documents associated with this agenda item.

6. *Vehicle Total Loss Designation, Sam Brijalba- Human Resources Safety & Risk Coordinator:*

To consider, discuss, and take any necessary action regarding options on total loss designation per: Coleman Statum, Claim Professional - Total Loss Handler, Travelers Claim Center for Unit # 1232– Ector County Sheriff’s Office 2021 Police Chevrolet Tahoe– License #: Texas 1412574 VIN#: 1GBSCLED6MR418436, and to declare this item as “Salvage Property” & dispose of said item per Section 263.151 and remove from County inventory.

7. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to accept a \$1,000.00 donation from Varsity Sports Unlimited, LLC., for the Sheriff’s Department.

8. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to accept a \$7,468.00 donation from Law Enforcement Partners to the Ector County Sheriff's Department.

9. *2022 Annual interpretation of AgriLife Extension Programming, Steve Paz- County Extension Agent:*

To consider, discuss, and take any necessary action to approve County Extension Agents providing a 2022 annual report of Extension Programming for Ector and Midland Counties.

10. *Out-of-State Training Request for ME Investigator, Carl Rogers:*

To consider, discuss, and take any necessary action to approve a Medicolegal Death Investigator Training Course from August 20th-25th, 2023 in St. Louis, Missouri at St. Louis University for Medical Examiner Investigator Stacy Cannady.

AWARD OF BIDS/PROPOSALS

11. *Kofile Technologies Quote, County Auditor's Office:*

To consider, discuss, and take any necessary action to approve a contract with Kofile Technologies for the preservation and archival of records for the District Clerk, County Clerk, and Sheriff’s Office, and authorize the County Judge to sign all documents with this agenda item; this project will be funded utilizing remaining ARPA lost revenue funds and County and District Clerk records management and archive funds.

12. *Road Construction Material Bids, Lucy Soto- Purchasing, Steve Davis- Public Works:*

To consider, discuss, and take any necessary action regarding the award of Road Construction Material bids.

CONTRACTS/AGREEMENTS/GRANTS

13. *Debtbook Agreement, County Auditor's Office:*

To consider, discuss, and take any necessary action to approve the renewal agreement with Debtbook for GASB 87 and 96 reporting software, and authorize the County Judge to sign all documents associated with this agenda item.

14. *Outside Auditor Engagement Renewal, County Auditor's Office:*

To consider, discuss, and take any necessary action to approve the engagement letter with Whitley Penn for the County's fiscal year 2023 Audit, and authorize the County Judge to sign all documents associated with this agenda item.

15. *Burnet County Interlocal Agreement , Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to approve the Inmate Housing Interlocal Agreement between Burnet County and Ector County, including increases in both guard services and the per diem rate, and authorize the County Judge and Sheriff to sign all documents associated with this agenda item.

16. *Mobile Imaging Services for Jail Medical Renewal, Lucy Soto- Purchasing, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action regarding the second renewal for Mobile Imaging Services for Jail Medical, and authorize the County Judge to sign all documents associated with this agenda item.

17. *ECUD Engineering Services, Lucy Soto- Purchasing, Debi Hayes- ECUD General Manager:*

To consider, discuss, and take any necessary action regarding the evaluation, ranking engineer's responses, and the Request for Qualifications for Engineering Services for the Ector County Utility District (ECUD) Water Distribution Projects, and authorize the start of negotiations for the design, bidding, construction, and oversight of the projects.

18. *Life, AD&D, and Supplemental Life Specifications Approval, Lucy Soto- Purchasing, Dana McWilliams- Human Resources Director:*

To consider, discuss, and take any necessary action regarding the request for proposal specifications for Life, AD&D, and Supplemental Life Insurance for County employees and retirees.

19. *Award 42nd Street Improvements II, Lucy Soto- Purchasing, Steve Davis- Public Works:*

To consider, discuss, and take any necessary action regarding the *Award of the Request for Bid* for 42nd Street Improvements II to Jones Brothers Paving, and to approve a budget amendment request to Sales Tax Fund, Road Department, Improvements and Construction, 005-810-5509 from Unreserved Fund Balance, 005-3310 for \$6,670,000, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

20. *\$75,000 Library Special Projects Grant, Howard Marks- Library Director:*

To consider, discuss, and take any necessary action to approve the acceptance of the Texas State Library and Archives Commission Special Projects Competitive Grant Award for \$75,000 for the Ector County Library, and authorize the County Judge to sign all documents associated with this agenda item; the Grant award is dated from July 1st, 2023 through May 31st, 2023, and will be used to purchase a sprinter van and any supplies needed for this outreach project.

PERSONNEL REQUESTS

21. Reappointment of Amy Hendricks, Jocelyn Ramos- Commissioners' Court Secretary:

To consider, and discuss, and take any necessary action regarding the reappointment of Amy Hendricks to the Ector County Board of Trustees of PermianCare.

PLANNING AND DEVELOPMENT

22. Variance Application- Plumanealy Subdivision, Eddie Landrum- Planning & Development Director:

To consider, discuss, and take any necessary action on a Variance for Plumanealy Subdivision to allow for a smaller frontage road of 97-feet instead of 100-feet established by Ector County, and authorize the County Judge to sign all documents associated with this agenda item.

23. Variance Application- Hogares De Rancho Subdivision, Eddie Landrum- Planning & Development Director:

To consider, discuss, and take any necessary action on a Variance for Hogares De Rancho Subdivision to allow a 50-foot ROW instead of a 65-foot ROW to follow the set masterplan.

24. Replat of Haley Subdivision, Eddie Landrum- Planning & Development Director:

To discuss, consider, and take necessary action on a Replat of Lot 73, Block 5, Haley Subdivision, 4th Filing, and authorize the County Judge to sign all documents associated with this agenda item.

25. Replat Los Cuatro Amigos Subdivision, Eddie Landrum- Planning & Development Director:

To consider, discuss, and take any necessary action on a Replat of Los Cuatro Amigos Subdivision, 2nd Filing being a Replat of Lots 1 and 4-8 Block 1, Lots 1-6 Block 2, Lots 1-3 and 5-11 Block 3, and authorize the County Judge to sign all documents associated with this agenda item; Los Cuatro Amigos is recorded in Cabinet B, Page 134-C.

26. Akasha Addition Subdivision- 1st Filing, Eddie Landrum- Planning & Development Director:

To consider, discuss, and take any necessary action on Akasha Addition Subdivision, 1st Filing, being a 2.00 acre tract located in Section 6, Block 43, and authorize the County Judge to sign all documents associated with this agenda item.

27. MHRC Tammy Dr. Application, Eddie Landrum- Planning & Development Director:

To consider, discuss, and take any necessary action on an MHRC application for 191 E. Tammy Dr., and authorize the County Judge to sign all documents associated with this agenda item.

28. MHRC Unit Drilling Man Camp Application, Eddie Landrum- Planning & Development Director:

To consider, discuss, and take any necessary action on Unit Drilling Man Camp MHRC application, and authorize the County Judge to sign all documents associated with this agenda item.

CONSENT AGENDA

29. *Proposed Consent Agenda , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action regarding the following proposed Consent Agenda:

29a. Line Item Transfer- 161st District Court, County Auditor's Office:

To consider, discuss, and take any necessary action to approve a line item transfer to General Fund, 161st District Court, Educational Travel, 001-070-5161 from Departmental Furniture and Equipment, 001-070-5199 for \$1,500, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

29b. Line Item Transfer- 446th District Court, County Auditor's Office:

To consider, discuss, and take any necessary action to approve a line item transfer to General Fund, 446th District Court, Educational Travel, 001-100-5161 for \$2,800 from Departmental Furniture and Equipment, 001-100-5199 for \$1,400 and from Cost of Living Allowance, 001-100-5109 for \$1,400, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

29c. Line Item Transfer- Information Technology, County Auditor's Office:

To consider, discuss, and take any necessary action to approve a line item transfer to General Fund, Information Technology, Subscriptions, 001-310-5207 from Educational Travel, 001-310-5161 for \$3,000, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

30. *Dodge Chargers, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to approve the purchase of three new Dodge Chargers (Police Package) for the Sheriff's Department with budgeted money from account number 005-360-5505 for a total of \$142,054.17, and authorize the County Judge to sign all documents associated with this agenda item.

31. *Budget Amendment Request- Road Department, County Auditor's Office:*

To consider, discuss, and take any necessary action to approve a budget amendment to Sales Tax Fund, Road Department, Motor Vehicle Equipment, 005-810-5505 from Unreserved Fund Balance, 005-3310 for \$41,014, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

32. *Budget Amendment Request- Health Department, County Auditor's Office:*

To consider, discuss, and take any necessary action to approve a budget amendment to General Fund, Health Department, Motor Vehicle Equipment, 001-470-5505 from Unreserved Fund Balance, 001-3310 for \$16,800, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

33. *Budget Amendment Request- Road Department, County Auditor's Office:*

To consider, discuss, and take any necessary action to approve a budget amendment to Sales Tax Fund, Road Department, Motor Vehicle Equipment, 005-810-5505 from Unreserved Fund Balance, 005-3310 for \$142,000, and authorize the County Judge and County Clerk to sign all documents associated with this agenda request.

34. *Budget Amendment- Traffic Compressor, County Auditor's Office:*

To consider, discuss, and take any necessary action to approve a budget amendment to Sales Tax Fund, Traffic Operations, Special Department Equipment, 005-830-5507 from Unreserved Fund Balance, 005-3310 for \$12,230, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

35. *Budget Amendment & Additional Stiff Arms for Microwave Dishes on Radio Towers, Mike Griffis-Sheriff:*

To consider, discuss, and take any necessary action to approve the addition of a "stiff arm" to each of the 6' microwave dishes on the Penwell, Notrees, Troy Road, and Jail towers, and to approve a budget amendment request to General Fund, Radio Repairs and Maintenance, 001-360-5250 from Unreserved Fund Balance, 001-3310 for \$25,159, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

36. *Budget Goals, 2023-2024 Ector County Budget , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action regarding budget goals for the 2023-2024 Ector County Budget and long-range planning, and to conduct review of the 2022-2023 Budget for all Ector County Elected Officials and County Departments including any adjustments incident thereto.

37. *Financial Reports/Statements , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for June 13th, 2023, and review County financial statements and reports.

EXECUTIVE SESSION

38. *Legal Matters, Shelby Rigtrup- County Judge Admin:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

39. *Real Estate, Shelby Rigtrup- County Judge Admin:*

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

40. *Personnel Matters, Shelby Rigtrup- County Judge Admin:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.


41. *Economic Development , Shelby Rigtrup- County Judge Admin:*

To consider, discuss/deliberate, and take any necessary action regarding Economic Development negotiations, pursuant to Title 5, Chapter 551, Section 551.087, Texas Government Code.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 

Jennifer Martin
County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa

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Posted on June 07, 2023
At 01:52 PM

A handwritten signature in blue ink that reads "Jennifer Martin".

Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at [\(432\) 498-4000](tel:4324984000) or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.